

SHABBAT SERVICES HOST CHECKLIST

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Responsibilities: Members may choose to host a Shabbat Service. The First Presbyterian Church staff sets up the sanctuary and reception area, and also cleans up. Hosting includes:

- Candle lighting at the beginning of the service
- Hosting Oneg after the service
- (Optional) Making a donation to honor a person or event or to support Congregation Shir Ami.

Supplies:

Candle lighting:

- Shabbat candlesticks (Candlesticks are setup & ready to use by First Presbyterian)
- Shabbat candles (they are in the candlesticks ready to be lit.)
- Lighter / matches (please bring some with you)
- If anything is missing Shir Ami has containers in back of worship room. labeled Shabbat.

Oneg: Some supplies must be brought by the host and others are in storage bins in the Back of the Worship room– if you notice they are running low, let the above contacts know:

Host supplies:

- Tablecloths (White clothes are on tables) You do not have to bring your own unless you choose to
- Red wine and white grape juice (small cups for HaMotzi blessing should be on Oneg Table-left by First Preysbyterian staff. If not they are in Shabbat bin in back of room. Please let above know if supply gets low.)
- Challah (there is a Challah board and knife in Shabbat Bin-staff should bring up)
- Light refreshments that can be individually handled – cakes, cookies, cut-up fruit, & drinks (water, selzer, juice or soda)

- Paper Plates & Cups for the refreshments
- Napkins
- Utensils, including knife to cut challah